

Application for a Territory Day retail licence - 2026

Use this form to apply for a licence to store, possess and sell Shopgoods fireworks in accordance with Regulation 5, 5B and 92A of the Dangerous Goods Regulations 1985.

Refer to the bulletin "Shopgoods fireworks – Retail sale for Territory Day" for further information.

For the relevant application fee, visit the licensing fees and charges webpage.

1. Storage amount (licence cannot exceed 2000kg)

Storage amount (kg):	
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2. Previous licence information

Have you previously held a fireworks retail licence?	Yes (complete below) <input type="checkbox"/>	No (go to section 3) <input type="checkbox"/>
Licence number:		
Previous location:		

3. Business details

Business name:		ABN:	
Contact person:		Position:	
Work number:		Mobile number:	
Email address:			
Business address:			
Suburb:		State:	
		Postcode:	
Is your postal address the same as above? (If no, please complete below)		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Postal address:			
Suburb:		State:	
		Postcode:	

4. Retail outlet location

Site name:			
Site address:			
Suburb:		State:	
		Postcode:	
Is your retail outlet normally vacant? (If no, please answer the below)		Yes <input type="checkbox"/>	No <input type="checkbox"/>
What type of goods are normally sold at this outlet? (some existing business activities are not compatible with the sale of shopgood fireworks)			
A site-specific plan attached <i>The site plan must include a detailed layout of the premises, showing the location of points of sale, storage areas, measures to prevent public access to fireworks, emergency equipment, and all entry and exit points.</i>			<input type="checkbox"/>
Will the retail site be operating as a restaurant or takeaway food outlet during the Shopgoods fireworks sale period? <small>Some storage and display areas may not be compatible due to vulnerability to radiant heat sources.</small>		Yes <input type="checkbox"/>	No <input type="checkbox"/>

5. Risk assessment and emergency plan for retail outlet

Current site specific risk assessment for the retail outlet attached	<input type="checkbox"/>
Emergency plan with contact details attached	<input type="checkbox"/>
First aid kit on site – ensure contents are within current expiry date (Reg 42)	<input type="checkbox"/>
First aider on site at all times with current competency	<input type="checkbox"/>
First aider/s name:	
Electrical items within current inspection test and tag	<input type="checkbox"/>

6. Responsible/Co-Responsible person details

The person applying for the licence (the applicant) is also the **responsible person** and must ensure all conditions of the licence are complied with, even where the application is on behalf of a business.

A **co-responsible person** must be nominated.

Either the person applying for the licence (the responsible person) or the nominated co-responsible person MUST be in attendance at all times during the sales period.

The responsible/co-responsible person must:

- Be over the age of 18 years
- Ensure that the requirements of the licence are adhered to during the sales period for Shopgoods fireworks
- Ensure that staff handling and/or selling fireworks have attained the age of 16 years.

The responsible/co-responsible person should:

- Be capable of acting without supervision
- Instruct all employees/co-workers of Legislation requirements and the sale of Shopgoods fireworks
- Make themselves available when NT WorkSafe officers inspect the retail site (either person must be at the site on 1 July for the entire selling period)

Responsible person details

Surname:			
Given names:		Date of birth:	
Contact number: (Required)			
Email address:			

Co-Responsible person details

Surname			
Given names:		Date of birth:	
Contact number: (Required)			
Email address:			

Availability for site suitability pre-inspection

Date responsible/co-responsible person will be available for pre-inspection?	
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7. Wholesale details (if more than one wholesaler complete individually)

Name of the wholesaler you will be purchasing your fireworks from:	
Date you will receive the fireworks from the wholesaler:	
Date unused fireworks will be returned to the wholesaler:	
Transport details:	Own vehicle <input type="checkbox"/> Transport company (provide details below) <input type="checkbox"/>
What arrangements are in place for the return of excess stock to the wholesaler?	

8. Information to be published on the NT WorkSafe website

I acknowledge my business name, and location will be published on the NT WorkSafe website	Yes <input type="checkbox"/>
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9. Disclosure of information

Have you ever been convicted or found guilty of any offence under the <i>Dangerous Goods Act 1998</i> or <i>Dangerous Goods Regulations 1985</i> in the Northern Territory, another State, Territory or Commonwealth? (If yes, please provide details below)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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10. Receiving licence

I acknowledge the retail licence relating to this application will be emailed to the email address provided in business details (section 3)	<input type="checkbox"/>
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11. Responsible person declaration

<p>I do solemnly declare that the information in this application is true and correct to the best of my knowledge.</p> <p>I do solemnly declare that the applicant mentioned above has the knowledge and personnel have training in the safe storage and handling of explosives for which authorisation is sought.</p> <p>I declare I will comply with Australian Competition and Consumer Commission (ACCC) advertising and selling guidelines as per Section 18 of the Australian Competition and Consumer Legislation.</p> <p>I consent to the Competent Authority making enquiries and exchanging information with regulators in other States, Territories or the Commonwealth regarding any matter relevant to this application.</p>			
Date declared:		Declared at:	
Responsible person name:			
Responsible person signature:			

Checklist

Application form completed and declaration signed	<input type="checkbox"/>
Payment of application fee	<input type="checkbox"/>
Copy of front and back of responsible person's photo ID e.g. drivers licence, passport, 18+ card attached	<input type="checkbox"/>
Copy of front and back of co-responsible person's photo ID e.g. drivers licence, passport, 18+ card attached	<input type="checkbox"/>
Site specific plan attached, including a detailed layout of how the premise will be set up and fireworks stored on Territory Day <i>The site plan must include a detailed layout of the premises, showing the location of points of sale, storage areas, measures to prevent public access to fireworks, emergency equipment, and all entry and exit points.</i>	<input type="checkbox"/>
Site specific risk assessment for the retail location attached	<input type="checkbox"/>
Emergency plan with inclusion of emergency contact details attached	<input type="checkbox"/>
First Aid kit is on site and nominated first aider has current competency	<input type="checkbox"/>
Electrical items within current inspection test and tag	<input type="checkbox"/>
Completed retail checklist (pages 5-7)	<input type="checkbox"/>

Privacy statement

The Northern Territory Government is committed to protecting the confidentiality and privacy of personal information in accordance with the Information Act 2002. Personal information is collected to assess and process your application. While providing this information is voluntary, failure to do so may result in the application being incomplete and unable to be processed.

Information collected will be accessed by NT WorkSafe and used solely for the purpose of administering departmental services or programs. Personal information will not be disclosed to third parties unless authorised or required by law, or with your consent. You may request access to the personal information held about you. Further information is available under the Information Act 2002 or from the Office of the Information Commissioner NT.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below:

Darwin	Darwin Corporate Park, Building 3, 631 Stuart Highway Berrimah.
Katherine	Big Rivers Government Centre - 5 First Street.
Alice Springs	Ground floor, The Green Well building, 50 Bath Street.
Tennant Creek	Shop 2, Barkly House, Cnr Davidson and Patterson Street.
Phone: 1800 193 111 Email: territorybusinesscentre@nt.gov.au Postal: GPO Box 9800, Darwin, NT 0801	

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Retail Requirements

This checklist outlines the requirements for retailers on the storage requirements and licence conditions for Shopgoods Fireworks in accordance with the Dangerous Goods Act 1998 and Dangerous Goods Regulations 1985, the Work Health and Safety (National Uniform Legislation) Act and Regulations 2011 and the Australia Standard 2187:1998

Non-compliance with legislations, and licence conditions may result in your licence being suspended or cancelled.

1. Business information

Site address:	
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2. Workers compensation

Under the <i>Return to Work Act 1986</i> , any business that employs or hires workers on a full-time, part-time or casual basis, under an oral or written contract of service or apprenticeship, must have a current workers' compensation insurance policy that covers all workers from an approved insurer in the NT. Note: A person who is a member of the immediate family of the employer who works for the employer, but does not live with the employer , is a worker under the Act and therefore must be covered for workers compensation under a policy.	<input type="checkbox"/>	
Policy held with:	Policy number:	Policy expiry:

3. Emergency plan and response

<p>An emergency plan that addresses the following provisions is required:</p> <p><i>Regulation 43(1)(a) if the Work Health and Safety (National Uniform Legislation) Regulations 2011</i></p> <ul style="list-style-type: none"> (i) An effective response to an emergency; and (ii) Evacuation procedures; and (iii) Notifying emergency service organisations at the earliest opportunity; and (iv) Medical treatment and assistance; and (v) Effective communication between the person authorised by the person conducting the business or undertaking to coordinate the emergency response and all persons at the workplace. <p><i>Reg 42 Duty to provide first aid</i></p> <p>42(1) the provision of first aid equipment for the workplace (ensure a current first aid kit is on site)</p> <p>42 (2) ensure there is a current trained first aider on site at all times</p>	<input type="checkbox"/>
It is a requirement to have installed a fire hose reel or water type portable fire extinguisher with a rating of not less than 2A readily available and access to a 3A40BE dry chemical powder fire extinguisher, in all areas where Shopgoods fireworks are stored or sold. <i>Dangerous Goods Regulation 92A(2)(j)</i>	<input type="checkbox"/>

4. Storage area

Fireworks need to be stored in a storage area that will be suitably enclosed and away from windows. <i>Dangerous Goods Regulation 92A(2)(a)</i>	<input type="checkbox"/>
The premises and the storage of the Shopgoods fireworks must be located on the ground floor. <i>Dangerous Goods Regulation 92A(2)(a)</i>	<input type="checkbox"/>
Fireworks will be stored in a room with no public access and in their original packaging, or in a spark-proof container with the words 'FIREWORKS' in letters not less than 50mm in height. <i>Dangerous Goods Regulation 92A(2)(c)</i>	<input type="checkbox"/>
If stored in a room, the entrance to the storage area will be marked 'EXPLOSIVES – FIREWORKS' in letters not less than 75mm in height. <i>Dangerous Goods Regulation 92A(2)(c)</i>	<input type="checkbox"/>
Warning signs will be delivered and in place prior to the arrival of the Shopgoods fireworks from the wholesaler.	<input type="checkbox"/>
All warning signs will be displayed in red on a white background.	<input type="checkbox"/>
All outer packaging, spark-proof containers and display cabinets containing fireworks must be located a minimum 3m <u>away and/or separated by a brick wall or equivalent (at least as high or higher)</u> from other dangerous goods and combustible material. <i>Dangerous Goods Regulation 92A(2)(h)</i>	<input type="checkbox"/>
Arrangements will be made for the return or safe disposal of unsold fireworks to your wholesaler. <i>It is illegal to retain excess fireworks unless a year round licence is held to store Shopgoods fireworks as per your licence condition and the Dangerous Goods Regulations 4(1).</i>	<input type="checkbox"/>
Shopgoods fireworks will not be stored in vehicles. <i>As per your licence conditions storage of Shopgoods fireworks in vehicles is not permitted.</i>	<input type="checkbox"/>
Shopgoods fireworks will be kept away from exits or places that impede free movement. <i>Dangerous Goods Regulation 92A(2)(g)</i> <i>Shopgoods fireworks should not hinder any firefighting or emergency response within 5m AS2187.1 3.2.6</i>	<input type="checkbox"/>

5. Display/sale area

Fireworks need to be stored in a storage area that will be suitably enclosed and away from windows <i>Dangerous Goods Regulation 92A(2)(f)</i>	<input type="checkbox"/>
Display area will not have any artificial lighting, matches, or similar materials whilst fireworks are on display <i>Dangerous Goods Regulation 92A(2)(f)</i>	<input type="checkbox"/>
Where displayed for sale, the fireworks will be stored in a spark-proof container or display counter which is conspicuously labelled on the outside with the word "FIREWORKS" in letters not less than 50 mm in height. <i>Dangerous Goods Regulation 92A(2)(b)(i)</i>	<input type="checkbox"/>
The display area will prevent the public from having access to or being able to handle the fireworks. <i>Dangerous Goods Regulation 92A(2)(b)(ii)</i>	<input type="checkbox"/>
Spark-proof containers or display cabinets will be kept closed except when fireworks are being placed in or removed from it. <i>Dangerous Goods Regulation 92A(2)(b)(iii)</i>	<input type="checkbox"/>
There will be less than 100kg (gross) of Shopgoods fireworks stored in your display cabinet. <i>Dangerous Goods Regulation 92A(2)(e)</i>	<input type="checkbox"/>
There will be less than 50kg (gross) of Shopgoods fireworks stored in outer packaging or spark-proof containers at any one time. <i>E.g. Shopgoods fireworks in trays with a plastic front are considered to be stored in a spark proof container etc. Dangerous Goods Regulation 92A(2)(d)</i>	<input type="checkbox"/>
At least one notice bearing the words "DANGER – FIREWORKS – NO SMOKING" in letters not less than 75 mm in height must be conspicuously displayed on the outside of each spark-proof container or display cabinet in which the fireworks are displayed for sale. <i>Dangerous Goods Regulation 92A(2)(i)</i>	<input type="checkbox"/>
All supplied safety signs and posters will be on display and visible to the public.	<input type="checkbox"/>

6. Retail outlet

All shop staff handling and/or selling fireworks have attained the age of 16 years. <i>Dangerous Goods Regulation 17</i>	<input type="checkbox"/>
Neighbours on all sides have been advised of your application to store and sell fireworks. <i>Fireworks must not be kept near other dangerous goods. A minimum separation distance of 3 metres is required (e.g. matches, lighters, kerosene, and LPG cylinders [disposable or refillable]). If you have common walls with your neighbouring properties you should ensure that no other dangerous goods are being stored against the common wall.</i>	<input type="checkbox"/>
The retail site will not be operating as a restaurant or takeaway food outlet during the Shopgoods fireworks sale period. Some existing business activities are not compatible with the sale of fireworks due to the potential exposure to radiant heat sources (eg open flames, hot surface areas etc.)	<input type="checkbox"/>
A site specific risk assessment is in place to ensure any hazards posed are addressed. <i>Some premises may be found to be unsuitable to store and sell Shopgoods fireworks. For example if the premise being used is also used to wholesale dangerous goods.</i>	<input type="checkbox"/>
The retail site will not sell alcohol for the purpose of consumption on the premises during the Shopgoods fireworks sale period. <i>Premises licensed to sell alcohol for the purpose of consumption on the premises will not be licensed as a retail outlet for Shopgoods fireworks, due to hazards posed.</i>	<input type="checkbox"/>
No sales will be made prior to 1 July, by exchange of funds or by voucher/coupons including on-line. <i>Licence condition</i>	<input type="checkbox"/>
Pre-orders are not to be put into plastic bags, they must be in their original box or a spark-proof	
I am aware that the responsible and/or co-responsible person must remain on site during the approved sale period. <i>Licence condition</i>	<input type="checkbox"/>