

## NOTICE OF ENTRY

Full name of entry permit holder:					
Name of union represented:					
Name of workplace being entered:					
Lot/street No:		Street name:			
Suburb:		State:		Postcode:	
Date of entry or proposed* entry:					

**\*For entry under section 120 or 121: 24 hours – 14 days notice must be given**

### Purpose of entry:

<b>Section 117</b>	To inquire into a suspected contravention of the WHS Act.	<input type="checkbox"/>
<b>Section 120</b>	To inspect employee records held by the relevant PCBU or employee records and other documents held by another person that are directly relevant to a suspected contravention of the WHS Act.	<input type="checkbox"/>
<b>Section 121</b>	To consult and advise relevant workers on health and safety matters.	<input type="checkbox"/>

### Additional – for entry under **sections 117 and 120**

Details of the suspected contravention to which this notice relates: <i>(e.g. what are the concerns, how do they contravene the WHS Act and what area of the workplace is affected)</i>

### Additional – for entry under **section 120** to inspect employee records held by the relevant PCBU and documents held by another person

List of the employee records or other documents directly relevant to the suspected contravention which are proposed to be inspected:

### Declaration:

Entry under Sections 117 and 121 only:	
The above union is entitled to represent the industrial interests of relevant worker/s at this workplace who are or are eligible to be a member of the union.	<input type="checkbox"/>
The provision in the union's rules that entitles the union to represent the industrial interests of these worker/s is:	<input type="checkbox"/>
Entry under Sections 117 and 120 only:	
The suspected contravention relates to worker/s that the union is entitled to represent.	<input type="checkbox"/>
Entry under Sections 120 only:	
The records or other documents proposed to be inspected relate to worker/s the union is entitled to represent.	<input type="checkbox"/>

WHS entry permit holder signature:	Date:
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The legislation provides for civil penalties of up to \$10,000 for individuals and \$50,000 for a body corporate relating to breaches of right of entry laws.