

# Application for a shotfirer licence

Use this form to apply for a shotfirers licence in accordance with Regulation 133 of the [Dangerous Goods Regulations 1985](#). Applicants must have attained the age of 18.

For the relevant application fee, visit the [Licensing fees and charges](#) webpage.

**Application type:** New  Renewal  Reciprocal

## Licence type:

Agricultural/Seismic/Small scale blasting  Tunnelling and underground mining   
Quarrying/Open cut  Fireworks (display)   
Construction  Fireworks (special effects)   
Other (please specify):

## 1. Current licence details (Renewal only)

Licence number:		Expiry date:	
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## 2. Applicant details

Surname:			
Given names:		Date of birth:	
Contact number:		Mobile number:	
Email address:			
Address:			
Suburb:		State:	
		Postcode:	
Is your postal address the same as above? If no, complete below:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Postal address:			
Suburb:		State:	
		Postcode:	

## 3. Medical details

Do you suffer from defective hearing, defective vision or a physical infirmity, which would render you unfit to safely perform the duties as a holder of the licence for which you have applied? (If yes please complete below)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

## 4. Licence cancellation/suspension/refusal details

Have you ever had your licence or certificate of competency issued by a Regulatory Authority cancelled, suspended or refused? (If yes, complete below)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

## 5. Employer details

Current employer name:			
Supervisor name:		Phone number:	
Previous employer name (if applicable):			
Supervisor name:		Phone number:	

**6. Competency training** (New only)

For the relevant licence you are applying for, attach copies of the following:	
<b>Blasting and fireworks ONLY</b>	
Evidence of competency training	<input type="checkbox"/>
Letter from employer outlining in house training/experience	<input type="checkbox"/>
<b>Model rockets ONLY</b>	
Current certification from a rocketry organisation	<input type="checkbox"/>

**7. Evidence of continual use** (Renewal and Reciprocal only)

Attach blast plans/log books; and	<input type="checkbox"/>
Attach a letter from your employer/supervisor stating your practical or continual experience	<input type="checkbox"/>

**8. Reciprocal requirements** (Reciprocal only)

Attach a copy of the front and back of your current interstate shotfirer licence:	<input type="checkbox"/>
Supervisor name:	Licence number:
Supervisor signature:	Date:

**9. Criminal history check** (not more than 6 months old at time of application)

Attached criminal history fingerprint check (New) <input type="checkbox"/>	Attached criminal history name check (Reciprocal and Renewal) <input type="checkbox"/>
<b>Note:</b> A current dangerous goods security card can be accepted in place of a criminal history check.	

**10. Proof of identity (ID)**

Applicants <b>must attach</b> either one of the following combinations: <ul style="list-style-type: none"> <li>• One primary and two secondary documents; or</li> <li>• Two primary and one secondary documents from the list below.</li> </ul> ID must include at least one type of primary ID that contains the applicants name and date of birth. If you are unable to provide the required documents, please contact NT WorkSafe. We will verify your identity against existing government records using the ID Match Document Verification Service. This service encrypts your information during verification. You can find out more about the service on the ID Match website - <a href="https://www.idmatch.gov.au">https://www.idmatch.gov.au</a>	
<b>Consent for document verification</b>	
I confirm that I am authorised to provide the personal details presented and I consent to the document details I've provided as evidence of identity to be checked with the relevant government agency via the Document Verification Service.	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Primary document</b>	<b>Select</b>
Australian birth certificate/card	<input type="checkbox"/>
Australian passport (note: passports are still valid for 2 years after expiry, unless cancelled)	<input type="checkbox"/>
Australian citizenship certificate	<input type="checkbox"/>
Australian drivers licence	<input type="checkbox"/>
Licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo i.e HRWL licence, working with children's card etc	<input type="checkbox"/>
Proof of Age Card issued by an Australian State or Territory	<input type="checkbox"/>
Identity document issued by an Aboriginal Land Council that has your photograph	<input type="checkbox"/>

Secondary document	Select
Photo ID card showing you are a Commonwealth, State or Territory Government employee	<input type="checkbox"/>
Medicare, centrelink or health care card	<input type="checkbox"/>
Council rates notice with your name and current residential address	<input type="checkbox"/>
Utilities notice with your name and current residential address	<input type="checkbox"/>
Foreign drivers licence	<input type="checkbox"/>

## 11. Receiving licence

How do you wish to receive the licence?	Post <input type="checkbox"/>	Collection <input type="checkbox"/>
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## 12. Applicant declaration

The information in this application is true and correct to the best of my knowledge.

I consent to the Competent Authority making enquiries and exchanging information with Regulators in other States, Territories or the Commonwealth regarding any matter relevant to this application. NT WorkSafe may also disclose your licence status to third parties who wish to verify your licence. Licence status refers to the issue and expiry date as well as any classes or conditions of your licence.

Applicant name:			
Applicant signature:		Date:	

## Checklist

Licence requirements	New	Reciprocal	Renewal
Application is complete and declaration signed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prescribed application fee (see <a href="#">licensing fees and charges</a> page)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
One clear, passport size photograph no more than 6 months old attached. Alternatively, photographs can be taken at any Territory Business Centre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proof of identity documents attached	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of competency training certificate and letter from employer outlining in-house training attached	<input type="checkbox"/>	N/A	N/A
Evidence of continual use attached i.e. blast plans or log books	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Letter from your employer/supervisor stating your practical or continual experience	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Criminal history check attached or copy of front and back of DG security card	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of front and back of current interstate shotfirer licence attached	N/A	<input type="checkbox"/>	N/A

## Privacy statement

The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to the Territory Business Centre and NT WorkSafe and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so, or you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the Office of the Information Commissioner NT.

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## Lodgement

Complete applications can be lodged in person, email or via post at a [Territory Business Centre](#) below.

<b>Darwin</b>	Building 3, Darwin Corporate Park, 631 Stuart Highway Berrimah NT.
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<b>Katherine</b>	Big Rivers Government Centre, 5 First Street, Katherine
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<b>Alice Springs</b>	Ground floor, The Green Well building, 50 Bath Street, Alice Springs
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<b>Tennant Creek</b>	Barkley Business Hub, 63 Haddock Street, Tennant Creek
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**Phone:** 1800 193 111

**Email:** [territorybusinesscentre@nt.gov.au](mailto:territorybusinesscentre@nt.gov.au)

**Postal:** GPO Box 9800, Darwin, NT 0801

## Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.