

Application for a high risk work licence

Use this form to apply for a high risk work licence in accordance with Regulation 81 of the Work Health and Safety (National Uniform Legislation) Regulations 2011.

Refer to the high risk work licence bulletin for further information. For the relevant application fee, visit the licensing fees and charges webpage.

Application type:

New Renewal

1. Applicant details

Surname:					
Given names:				Date of birth:	
Residential address:					
Suburb:		State:		Postcode:	
Is your postal address the same as above? If no, complete below:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Postal address:					
Suburb:		State:		Postcode:	
Home number:		Mobile number:			
Email address:					

2. Residence location

The Work Health Authority must issue a high risk work licence to an applicant who resides in the Northern Territory or if residing outside the Northern Territory circumstances exist that justify the grant of the licence [Regulation 89(2)(c)]. A circumstance to justify the grant of a licence is for example fly in/fly out workers on a Northern Territory mine site.	
Are you a fly in/fly out worker? If yes, please supply the contact information below. If no, please continue to section 3.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Employer name:	
Contact person:	
Phone number:	Mobile number:

3. Current licences relevant to the application

Do you hold an equivalent high risk work licence in another State or Territory?				Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details in below table.				
Licence number	Classes	State issued	Date of issue	Expiry date

A person may not hold more than one high risk work licence at any time. When applying for a high risk work licence you must identify and surrender any existing high risk work licences prior to a new licence being issued.

4. Select the high risk work licence classes being applied for

Crane and hoist operations	Scaffolding work
Tower Crane (CT) <input type="checkbox"/>	Basic Scaffolding (SB) * <input type="checkbox"/>
Self-erecting Tower Crane (CS) <input type="checkbox"/>	Intermediate Scaffolding (SI) * <input type="checkbox"/>
Derrick Crane (CD) <input type="checkbox"/>	Advanced Scaffolding (SA) * <input type="checkbox"/>
Portal Boom Crane (CP) <input type="checkbox"/>	Dogging and rigging work
Bridge and Gantry Crane (CB) <input type="checkbox"/>	Dogging (DG) * <input type="checkbox"/>
Vehicle Loading Crane (CV) <input type="checkbox"/>	Basic Rigging (RB) * <input type="checkbox"/>
Non-slewing Mobile Crane (CN) <input type="checkbox"/>	Intermediate Rigging (RI) * <input type="checkbox"/>
Slewing Mobile Crane with a capacity up to 20T (C2) <input type="checkbox"/>	Advanced Rigging (RA) * <input type="checkbox"/>
Slewing Mobile Crane with a capacity up to 60T (C6) <input type="checkbox"/>	Pressure equipment operation
Slewing Mobile Crane with a capacity up to 100T (C1) <input type="checkbox"/>	Standard Boiler Operation (BS) <input type="checkbox"/>
Slewing Mobile Crane with a capacity over 100T (CO) <input type="checkbox"/>	Advanced Boiler Operation (BA) <input type="checkbox"/>
Boom-type Elevating Work Platform (WP) <input type="checkbox"/>	Turbine Operation (TO) <input type="checkbox"/>
Materials Hoist (HM) <input type="checkbox"/>	Reciprocating Steam Engine Operation (ES) <input type="checkbox"/>
Personnel and Materials Hoist (HP) <input type="checkbox"/>	Forklift operation
Concrete Placing Boom (PB) <input type="checkbox"/>	Forklift Truck (LF) <input type="checkbox"/>
Reach Stacker (RS) <input type="checkbox"/>	Order Picking Forklift Truck (LO) <input type="checkbox"/>

*A High Risk Work Licence hierarchy is any group of classes that requires the entry level class prior to holding the higher level classes.

5. Licence renewals

Is your expiring licence issued by another WHS regulator? If yes, please provide reasons for requesting the renewal in the Northern Territory:	Yes <input type="checkbox"/> No <input type="checkbox"/>
I declare that I have maintained my competency to carry out the high risk work	Yes <input type="checkbox"/> No <input type="checkbox"/>
* If no, an assessment report must accompany this application within 60 days of the report being issued.	

6. Licence cancellation/suspension/refusal details

Have you ever been convicted or found guilty of any offence under the <i>Work Health and Safety (NUL) Act 2011</i> or <i>Work Health and Safety (National Uniform Legislation) Regulations 2011</i> or under the <i>Work Health and Safety (WHS) law of another State, Territory or the Commonwealth?</i> (If yes, please provide details below)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you entered into an enforceable undertaking under the <i>WHS Act</i> or under the <i>WHS law of another State, Territory or the Commonwealth?</i> (If yes, please provide details below)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Have you ever had an equivalent high risk work licence under the WHS Act or Regulations or the WHS law of another State, Territory or the Commonwealth refused, or suspended or cancelled? (If yes, please provide details below)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever been disqualified from applying for a high risk work licence? (If yes, please provide details below)	Yes <input type="checkbox"/> No <input type="checkbox"/>

7. Proof of identity (ID)

Applicants **must attach** either one of the following combinations:

- One primary and two secondary documents; or
- Two primary and one secondary documents from the list below.

ID must include at least one type of primary ID that contains the applicants name and date of birth. If you are unable to provide the required documents please contact NT WorkSafe.

Primary document	Select
Australian birth certificate/card	<input type="checkbox"/>
Australian passport (note: passports are still valid for 2 years after expiry, unless cancelled)	<input type="checkbox"/>
Australian citizenship certificate	<input type="checkbox"/>
Australian drivers licence	<input type="checkbox"/>
Licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo i.e HRWL licence, working with children's card etc	<input type="checkbox"/>
Proof of Age Card issued by an Australian State or Territory	<input type="checkbox"/>
Identity document issued by an Aboriginal Land Council that has your photograph	<input type="checkbox"/>
Secondary document	Select
Photo ID card showing you are a Commonwealth, State or Territory Government employee	<input type="checkbox"/>
Medicare, centrelink or health care card	<input type="checkbox"/>
Credit card or debit card – one per bank only	<input type="checkbox"/>
Council rates notice with your name and current residential address	<input type="checkbox"/>
Utilities notice with your name and current residential address	<input type="checkbox"/>
Foreign drivers licence	<input type="checkbox"/>

8. Receiving licence

How do you wish to receive the licence?	Post <input type="checkbox"/>	Collection <input type="checkbox"/>
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9. Applicant declaration

The information in this application is true and correct to the best of my knowledge.

I consent to the Work Health Authority making enquiries and exchanging information with WHS regulators in other States, Territories or the Commonwealth regarding any matter relevant to this application. NT WorkSafe may also disclose your licence status to third parties who wish to verify your licence. Licence status refers to the issue and expiry date as well as any classes or conditions of your licence.

Applicant name:			
Applicant signature:		Date:	

Checklist

Licence requirements	New	Renewal
Application is complete and signed	<input type="checkbox"/>	<input type="checkbox"/>
Prescribed application fee (see licensing fees and charges page)	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of competency training (HRW Licence Assessment Report) attached Assessment reports dated more than 60 days from the assessment date will not be accepted	<input type="checkbox"/>	N/A
One clear, passport size photograph no more than 6 months old attached. Alternatively photographs can be taken at any Territory Business Centre	<input type="checkbox"/>	<input type="checkbox"/>
Proof of identity documents attached	<input type="checkbox"/>	<input type="checkbox"/>
Current licences – surrender of original NT and/or interstate licence if applicable	<input type="checkbox"/>	<input type="checkbox"/>

Privacy statement

The Department of Attorney-General and Justice complies with the Information Privacy Principles scheduled to the *Information Act 2002*.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below:

Darwin	Darwin Corporate Park, Building 3, 631 Stuart Highway Berrimah NT.
Katherine	Big Rivers Government Centre - 5 First Street
Alice Springs	Ground floor, The Green Well building, 50 Bath Street.
Tennant Creek	Shop 2, Barkly House, Cnr Davidson and Patterson Street.
Phone: 1800 193 111	Email: territorybusinesscentre@nt.gov.au
Postal: GPO Box 9800, Darwin, NT 0801	

Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.

Payment date:		Receipt number:		Amount paid:	
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