

Application for mutual recognition of an electrical workers licence

Use this form to apply under mutual recognition for a NT electrical workers licence in accordance with [Mutual Recognition \(Northern Territory\) Act 1992](#).

You must hold a valid licence in another state in order to be eligible.

For more information please visit the [NT WorkSafe website](#).

1. Licence details (select licence type below)

Electrical Contractor (Individual) <input type="checkbox"/>	Unrestricted Electrical Mechanic* <input type="checkbox"/>
Unrestricted Electrical Mechanic and Fitter* <input type="checkbox"/>	Apprentice <input type="checkbox"/>
Restricted – air-conditioning and refrigeration equipment work <input type="checkbox"/>	Restricted – disconnect and reconnect work (basic electrical equipment) <input type="checkbox"/>
Restricted – disconnect and reconnect work (water heaters) <input type="checkbox"/>	Restricted – disconnect and reconnect work (explosion protected equipment) <input type="checkbox"/>
Restricted – disconnect and reconnect work (self-propelled, high voltage earthmoving equipment) <input type="checkbox"/>	Restricted – domestic appliances and equipment work <input type="checkbox"/>
Restricted – electrical cable jointer work* <input type="checkbox"/>	Restricted – electrical fitter work* <input type="checkbox"/>
Restricted – electrical line work (distribution)* <input type="checkbox"/>	Restricted – electrical line work (transmission)* <input type="checkbox"/>
Restricted – electronics and communication equipment work <input type="checkbox"/>	Restricted – fire protection equipment work <input type="checkbox"/>
Restricted – gas equipment work <input type="checkbox"/>	Restricted – instrumentation and process control equipment work <input type="checkbox"/>
Restricted – maritime operations work <input type="checkbox"/>	Restricted – specialised commercial and industrial equipment work <input type="checkbox"/>
Restricted – water plumbing equipment work <input type="checkbox"/>	Restricted – other <input type="checkbox"/>

2. Licence term (contractor sole trader only – individual licences are valid for 5 years)

1 year <input type="checkbox"/>	2 years <input type="checkbox"/>	3 years <input type="checkbox"/>
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3. Applicant details

Surname				Date of birth	
Given name/s					
Business name (if applicable)					
Residential address					
Suburb		State		Postcode	
Is your postal address the same as above? If no, complete below.					
Postal address					
Suburb		State		Postcode	

4. Contact details

Phone number		Mobile number	
Email address			
*All correspondence is sent out via email, it is important that you provide a valid email address when applying.			

5. Previous NT licence details (if applicable)

Have you previously held an NT electrical workers/sole contractor's licence?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, provide the details below.				
Licence number		Expiry date		

6. Interstate licence/Registration details

Provide details of <u>all</u> licences or registrations you hold in Australia or New Zealand below.				
State issued	Licence number	Licence type	Issue date	Expiry date

7. Disclosures

1. Are there any special conditions that apply to your current licence/registration(s) in any Australian State, Territory or New Zealand?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, provide the details below:				
2. Are you the subject of any disciplinary proceedings in any Australian State, Territory or New Zealand (including any preliminary investigations or actions that might lead to disciplinary proceedings) in relation to the specific occupation(s)?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, provide the details below:				
3. Has your licence in another Australian State, Territory or New Zealand been cancelled or suspended as a result of disciplinary proceedings?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, provide the details below:				

4. Are you prohibited or restricted from carrying on the specified occupation(s) in any Australian State, Territory or New Zealand for which registration is sought?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, provide the details below:	
5. Are you subject to any special condition in carrying out the specified occupation(s) as a result of criminal, civil or disciplinary proceedings in any Australian State, Territory or New Zealand?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, provide the details below:	

8. Proof of identity (ID)

You must attach either one of the following combinations:	
<ul style="list-style-type: none"> • One primary and two secondary documents; or • Two primary and one secondary documents from the list below. 	
ID must include at least one type of primary ID that contains the applicants name and date of birth. If you are unable to provide the required documents please contact NT WorkSafe on 1800 019 115.	
Primary document	Select
Australian passport (note: passports are still valid for 2 years after expiry, unless cancelled)	<input type="checkbox"/>
Australian drivers licence	<input type="checkbox"/>
Licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo i.e HRWL licence, working with children’s card etc	<input type="checkbox"/>
Proof of Age Card issued by an Australian State or Territory	<input type="checkbox"/>
Identity document issued by an Aboriginal Land Council that has your photograph	<input type="checkbox"/>
Secondary document	Select
Australian birth certificate/card	<input type="checkbox"/>
Australian citizenship certificate	<input type="checkbox"/>
Photo ID card showing you are a Commonwealth, State or Territory Government employee	<input type="checkbox"/>
Medicare, centrelink or health care card	<input type="checkbox"/>
Council rates notice with your name and current residential address	<input type="checkbox"/>
Utilities notice with your name and current residential address	<input type="checkbox"/>
Foreign drivers licence	<input type="checkbox"/>

9. NT WorkSafe safety alert subscription

Would you like to subscribe to the NT WorkSafe safety alerts to receive up to date and current technical updates, media releases, incident information, news and events?	<input type="checkbox"/>	
If yes, select the subscription options below.		
Safety alerts <input type="checkbox"/>	Incident information release <input type="checkbox"/>	Media releases <input type="checkbox"/>
News and events <input type="checkbox"/>	Technical updates (Electrical, Solar and Gas Sectors <input type="checkbox"/>	

10. Receiving licence

How do you wish to receive the licence?	Post <input type="checkbox"/>	Collection <input type="checkbox"/>
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11. Applicant declaration

I, (full name)			
Of (address)			
Solemnly and sincerely declare that:			
<ul style="list-style-type: none"> All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; and I have read and understood the information contained in this application and associated guidelines; and I know that it is an offence to make a declaration that is false in any material particular; and I am licensed as specified above; and I am seeking to be registered in the NT in accordance with the mutual recognition principle; and I have specified above, all of the substantive licences (however called) that I hold in any Australian State, Territory or New Zealand which are equivalent to electrical workers under the law of the Northern Territory; and I have specified above any special condition to which I am subject in carrying on the occupation; and I consent to the making of inquiries of and the exchange of information with, the authorities of any Australian State, Territory or New Zealand, regarding my activities in the occupation, and otherwise in respect of matters relevant to this notice. 			
This declaration is made at (location)		on (date)	
Applicant signature			
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			

Supporting documents checklist

Prescribed application fee.	<input type="checkbox"/>
Signed and completed declaration.	<input type="checkbox"/>
Proof of identity (ID) documents attached.	<input type="checkbox"/>
Front and back copy of your current interstate electrical worker licence.	<input type="checkbox"/>

Disclaimer

The Electrical Safety Regulator and the Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to NT WorkSafe and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the Office of the Information Commissioner NT.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below.

Darwin	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah	
Katherine	Big Rivers Government Centre, 5 First Street	
Tennant Creek	Barkly Business Hub, 63 Haddock Street	
Alice Springs	Ground Floor, The Green Well Building, 50 Bath Street	
1800 193 111	territorybusinesscentre@nt.gov.au	GPO Box 9800 Darwin NT 0801

Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.