

# Electrical safety certificate of compliance - addendum

NO: CC  Please include the CC number this addendum relates to.

The Electrical Safety Act 2022 requires additional information in the electrical certificate of compliance. Electrical contractors and workers still using the old hard copy triplicate certificates of compliance books should use this addendum form record the additional information required.

Attach a copy of the completed addendum form when sending the certificate of compliance to the client, NT WorkSafe and Power and Water.

Electrical work details					
What date was the electrical work completed?					
What type of electrical work completed? Select all that apply. Mark answers with an 'X'					
Electrical network	<input type="checkbox"/>	Electrical vehicle (EV) connection point	<input type="checkbox"/>	Energy storage system (ESS)	<input type="checkbox"/>
Generator changeover	<input type="checkbox"/>	Inverter	<input type="checkbox"/>	Patient areas	<input type="checkbox"/>
Restricted licence work	<input type="checkbox"/>	Solar photovoltaic system	<input type="checkbox"/>		
Provide a description of the electrical work undertaken					
EV connection details (if applicable)					
How many electrical connection points were installed and what is the charging capacity of each connection point?					
Make		Model			
Broad view photo of the EV connection location attached			Yes	<input type="checkbox"/>	No <input type="checkbox"/>

Solar photovoltaic system details (if applicable)			
Provide a description of the solar photovoltaic work undertaken			
ESS details (if applicable)			
Provide a description of the ESS work undertaken			
What type of chemistry is used in the ESS?			
Make		Model	
Serial number			
Broad view photo of the ESS location attached		Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
Inverter details (if applicable)			
Provide a description of the inverter work undertaken			
Make		Model	
Serial number			
Broad view photo of the inverter location attached		Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>

## Submit

A copy of this addendum should be attached to the corresponding certificate of compliance and retained by the contractor for 5 years.

For all electrical work a copy of the certificate and addendum should be sent to:

- Customer
- Property owner, if different from customer
- Electrical safety regulator by email [AGD.NTWSElectricalSafety@nt.gov.au](mailto:AGD.NTWSElectricalSafety@nt.gov.au)
- Power and Water by email [powerconnections@powerwater.com.au](mailto:powerconnections@powerwater.com.au)
- In-house licence holder, if applicable
- Business that work was performed on behalf of, if applicable.

## Privacy

NT WorkSafe respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the Northern Territory [Information Act 2002](#).

You have been asked to provide personal information necessary for us to monitor compliance with the requirements of the [Electrical Safety Act 2022](#).

You do not have to provide your personal information but if you choose not to, you will be unable to complete this certificate of compliance and risk committing an offence against the *Electrical Safety Act 2022*.

The information you provide will be accessible to the NT WorkSafe and persons listed in section 41(4) of the *Electrical Safety Act 2022* including:

- the owner and occupier of the place where the work was performed
- the person, other than the owner or occupier, for whom the work was performed
- the operator of the electricity network
- if the work is in-house electrical work carried out under the authority of an in-house electrical licence, the holder of the in-house electrical licence
- the Electrical Safety Regulator.

We will not disclose your personal information to third parties unless:

- authorised or required by law to do so
- you have given us your consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the Northern Territory *Information Act 2002*, or the Office of the [Information Commissioner NT](#).