

Notification of contact details change

Use this form to notify of a change to your details in accordance with Regulation 199 of the Electrical Safety Regulations 2024.

This form must be lodged within 14 days of the change occurring to ensure any correspondence sent out is received. Please note: you may be required to supply further documentation to confirm any changes to your contact details.

For more information please visit the Electrical Safety Regulator section on NT WorkSafe's website.

1. Licence or registration details

Licence number		Expiry date	
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2. Applicant details

Surname		Date of birth			
Given name/s					
Company name (if applicable)					
Trading name (if applicable)					
Residential/Business address					
Suburb		State		Postcode	
Is your postal address the same as above? If no, complete below.					
Postal address					
Suburb		State		Postcode	

3. Contact details

Phone number		Mobile number	
Email address			

4. Applicant declaration

I, (full name)			
Of (address)			
Solemnly and sincerely declare that:			
<ul style="list-style-type: none">All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; andAll accompanying documents evidencing my existing registration is the original or a complete and accurate copy of the original; andI have read and understood the information contained in this application; andI know that it is an offence to make a declaration that is false in any material particular.			
This declaration is made at (location)		on (date)	
Applicant signature			
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			

Checklist

Application is complete and signed	<input type="checkbox"/>
Front and back copy of current licence attached.	<input type="checkbox"/>

Disclaimer

The Electrical Safety Regulator and the Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to NT WorkSafe and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the Office of the Information Commissioner NT.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below.

Darwin	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah	
Katherine	Big Rivers Government Centre, 5 First Street	
Tennant Creek	Barkly Business Hub, 63 Haddock Street	
Alice Springs	Ground Floor, The Green Well Building, 50 Bath Street	
1800 193 111	territorybusinesscentre@nt.gov.au	GPO Box 9800 Darwin NT 0801