This form is used to apply for certificate of compliance book for undertaking electrical work in the Northern Territory.

Please review NT WorkSafe Bulletin ‘Certificate of compliance – Electrical safety’ before utilising book.

**Note:** If a representative of an electrical contractor is collecting book(s) on behalf of an electrician they must complete section 4.

**Application fee:** $25.00 inc GST

|  |
| --- |
| 1. **Licence details**
 |
| Contractor’s licence no: | **C:** |  |
| Nominees licence no: | **A:** |  |
| 1. **Electrician details**
 |
| Business name: |  |
| Nominee’s name: |  |
|  |
| Business address: |  |
| Suburb: |  | State: |  | Postcode: |  |
| Is your postal address the same as above? (If no, complete below) | Yes  | [ ]  | No  | [ ]  |
| Postal address: |  |
| Suburb: |  | State: |  | Postcode: |  |
|  |
| Work number: |  | Mobile number: |  |
| Email address: |  |
| 1. **Book requirements**
 |
| Number of books required: |  |
| **Office use only** |
| **Certificate of compliance books serial numbers issued:** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| 1. **Electrical representative** (if applicable)
 |
| Name and signature of representative who is authorised to collect books on behalf of electrician contractor |
| Representative name: |  |
| Representative signature: |  | Date: |  |
| 1. **Receiving book(s)**
 |
| How do you wish to receive the book(s)? | Post | [ ]  | Collection | [ ]  |
| 1. **Electrical contractor declaration**
 |
| The information in this application is true and correct to the best of my knowledge. |
| Electrician contractor name: |  |
| Electrician contractor signature: |  | Date: |  |
| **Checklist** |
| Application is complete and signed | [ ]  |
| Payment of application fee | [ ]  |
| Section 4 completed if being collected by electricians contractors representative  | [ ]  |
| Copy of front and back of electrical contractors licence | [ ]  |
| Copies of the Electrical Reform and Electrical Reform (Safety and Technical) Regulations may be accessed on the NT WorkSafe website |
| Copies of the Electrical Safety publications including Information Bulletins may be accessed on the NT WorkSafe website  |
| PowerWater Corporation rules, manuals and standard drawings may be downloaded free of charge by visiting <http://www.powerwater.com.au/about_us/publications>  |
| Remember to contract the Customer Connections Officer’s at Power and Water Corporation on (08) 89245700 to obtain a Notice of Intention to book. |
| **Privacy statement** |
| The Department of Attorney-General and Justice complies with the Information Privacy Principles scheduled to the *Information Act.* |
| **Lodgement** |
| Completed applications can be lodged in person, email or via post at a Territory Business Centre below: |
| **Darwin** | Darwin Corporate Park, Building 3, 631 Stuart Highway Berrimah NT. |
| **Katherine** | Shop 1, Randazzo Building, 18 Katherine Terrace. |
| **Alice Springs** | Ground floor, The Green Well building, 50 Bath Street. |
| **Tennant Creek** | Shop 2, Barkly House, Cnr Davidson and Patterson Street. |
| **Phone:** 1800 193 111 | **Email:** territorybusinesscentre@nt.gov.au  | **Postal:** GPO Box 9800, Darwin, NT 0801 |
| **Payment details** |
| Cash | [ ]  | Cheque (Made out to Receiver of Territory Money) | [ ]  | Credit card (Visa or MasterCard Only) | [ ]  |
| Cardholder name: |  |
| Card number: |  | Expiry: |  |
| I hereby authorise the Territory Business Centre to debit the above credit card for the amount of | $ |
| Cardholder signature: |  | Date: |  |