

Application for mutual recognition of an electrical worker's licence

Use this form to apply under mutual recognition for a NT electrical workers licence in accordance with [Mutual Recognition \(Northern Territory\) Act 1992](#). You must hold a valid licence in another state in order to be eligible.

Note: Only sole traders/individuals are eligible for an electrical contractor's licence through mutual recognition. Companies and partnerships will need to lodge an [application for an electrical contractor's licence - partnership or company](#).

For more information, please visit the Electrical Safety Regulator section on [NT WorkSafe's website](#).

1. Licence details (select licence type below)

Electrical Contractor (Sole trader only)	☐	Unrestricted Electrical Mechanic	☐
Unrestricted Electrical Mechanic and Fitter	☐	Apprentice or trainee	☐
Restricted – air-conditioning and refrigeration equipment work	☐	Restricted – disconnect and reconnect work (basic electrical equipment)	☐
Restricted – disconnect and reconnect work (water heaters)	☐	Restricted – disconnect and reconnect work (explosion protected equipment)	☐
Restricted – disconnect and reconnect work (self-propelled, high voltage earthmoving equipment)	☐	Restricted – domestic appliances and equipment work	☐
Restricted – electrical cable jointer work	☐	Restricted – electrical fitter work	☐
Restricted – electrical line work (distribution)*	☐	Restricted – electrical line work (transmission)	☐
Restricted – electronics and communication equipment work	☐	Restricted – fire protection equipment work	☐
Restricted – gas equipment work	☐	Restricted – instrumentation and process control equipment work	☐
Restricted – maritime operations work	☐	Restricted – specialised commercial and industrial equipment work	☐
Restricted – water plumbing equipment work	☐	Restricted – other	☐

2. Licence term (valid for contractors only – individual worker licences are valid for 5 years)

1 year	☐	2 years	☐	3 years	☐
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3. Applicant details

Surname				Date of birth		
Given name/s						
Business name (if applicable)						
Residential address						
Suburb			State		Postcode	
Is your postal address the same as above? If no, complete below.						
Postal address						
Suburb			State		Postcode	

4. Contact details

Phone number		Mobile number	
Email address			
*All correspondence is sent out via email, it is important that you provide a valid email address when applying.			

5. Previous NT licence details (if applicable)

Have you previously held an NT electrical workers/sole trader contractor's licence? If yes, provide the details below.		Yes ☐	No ☐
Licence number		Expiry date	

6. Interstate licence/Registration details

Provide details of <u>all</u> electrical licences or registrations you hold in Australia or New Zealand below.				
State issued	Licence number	Licence type	Issue date	Expiry date

7. Disclosures

1. Are there any special conditions that apply to your current licence /registration(s) in any Australian State, Territory or New Zealand? If yes, provide the details below:	Yes ☐	No ☐
2. Are you the subject of any disciplinary proceedings in any Australian State, Territory or New Zealand (including any preliminary investigations or actions that might lead to disciplinary proceedings) in relation to the specific occupation(s)? If yes, provide the details below:	Yes ☐	No ☐
3. Has your licence in another Australian State, Territory or New Zealand been cancelled or suspended as a result of disciplinary proceedings? If yes, provide the details below:	Yes ☐	No ☐

4. Are you prohibited or restricted from carrying on the specified occupation(s) in any Australian State, Territory or New Zealand for which registration is sought? If yes, provide the details below:	Yes ☐ No ☐
5. Are you subject to any special condition in carrying out the specified occupation(s) as a result of criminal, civil or disciplinary proceedings in any Australian State, Territory or New Zealand? If yes, provide the details below:	Yes ☐ No ☐

8. Proof of identity (ID)

You **must attach** the following:

- One primary and one secondary documents.

ID must include at least one type of primary ID that contains the applicants name and date of birth. If you are unable to provide the required documents, please contact NT WorkSafe on 1800 019 115.

We will verify your identity against existing government records using the ID Match Document Verification Service. This service encrypts your information during verification. You can find out more about the service on the ID Match website - <https://www.idmatch.gov.au>

Consent for document verification

I confirm that I am authorised to provide the personal details presented and I consent to the document details I've provided as evidence of identity to be checked with the relevant government agency via the Document Verification Service.

Yes ☐ No ☐

Primary document	Select
Australian passport (note: passports are still valid for 2 years after expiry, unless cancelled)	☐
Australian drivers licence	☐
Licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo i.e HRWL licence, working with children's card etc	☐
Proof of Age Card issued by an Australian State or Territory	☐
Identity document issued by an Aboriginal Land Council that has your photograph	☐
Secondary document	Select
Photo ID card showing you are a Commonwealth, State or Territory Government employee	☐
Australian birth certificate/card	☐
Australian citizenship certificate	☐
Medicare, centrelink or health care card	☐
Council rates notice with your name and current residential address	☐
Utilities notice with your name and current residential address	☐
Foreign drivers licence	☐

8. Applicant declaration

I, (full name)			
Of (address)			
Solemnly and sincerely declare that:			
- All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; and - I have read and understood the information contained in this application and associated guidelines; and - I know that it is an offence to make a declaration that is false in any material particular; and - I am licensed as specified above; and - I am seeking to be registered in the NT in accordance with the mutual recognition principle; and - I have specified above, all of the substantive licences (however called) that I hold in any Australian State, Territory or New Zealand which are equivalent to electrical workers under the law of the Northern Territory; and - I have specified above any special condition to which I am subject in carrying on the occupation; and - I consent to the making of inquiries of and the exchange of information with the authorities of any Australian State, Territory or New Zealand, regarding my activities in the occupation, and otherwise in respect of matters relevant to this notice.; and - I understand that all electrical work in the Northern Territory must be performed in compliance with the <i>Electrical Safety Act 2022</i>, Wiring Rules (AS 3000) and Power & Water Corporation requirements; failure to do so can result in disciplinary proceedings under the <i>Electrical Safety Act 2022</i> or other Northern Territory legislation.			
This declaration is made at (location)		on (date)	
Applicant signature			
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			

Supporting documents checklist

Prescribed application fee – See the application fees webpage for current fee.	☐
Signed and completed declaration.	☐
Proof of identity (ID) documents attached.	☐
Front and back copy of your current interstate electrical worker licence.	☐

Privacy statement

The Electrical Safety Regulator and the Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete, and we will be unable to process it.

The information you provide will be accessible to NT WorkSafe and the Territory Business Centre and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so, or you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the Office of the Information Commissioner NT.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below.

Darwin	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah
Katherine	Big Rivers Government Centre, 5 First Street
Tennant Creek	Barkly Business Hub, 63 Haddock Street
Alice Springs	Ground Floor, The Green Well Building, 50 Bath Street

1800 193 111 territorybusinesscentre@nt.gov.au GPO Box 9800 Darwin NT 0801

Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.