

Application for a replacement high risk work licence

Use this form to apply for a replacement high risk work licence in accordance with Regulation 98 of the Work Health and Safety (National Uniform Legislation) Regulations 2011.

Note: A person may not hold more than one high risk work licence at any time.

For the relevant application fee, visit the licensing fees and charges webpage.

1. Applicant details

Surname:					
Given names:			Date of birth:		
Residential address:					
Suburb:			State:		Postcode:
Is your postal address the same as above? If no, complete below:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Postal address:					
Suburb:			State:		Postcode:

2. Contact details

Phone number:			Mobile number:		
Email address:					

3. Reason for replacement

Lost <input type="checkbox"/>	Stolen <input type="checkbox"/>	Destroyed <input type="checkbox"/>	Change of name (requires evidence e.g.: marriage certificate) *no fee <input type="checkbox"/>
Describe how the licence was lost, stolen or destroyed:			

4. Consent for document verification

We will verify your identity against existing government records using the ID Match Document Verification Service. This service encrypts your information during verification. You can find out more about the service on the ID Match website - https://www.idmatch.gov.au	
I confirm that I am authorised to provide the personal details presented and I consent to the document details I've provided as evidence of identity to be checked with the relevant government agency via the Document Verification Service.	Yes <input type="checkbox"/> No <input type="checkbox"/>

5. Receiving licence

How do you wish to receive the licence?	Post <input type="checkbox"/>	Collection <input type="checkbox"/>
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6. Applicant declaration

I do solemnly declare that the information in this application is true and correct to the best of my knowledge. I consent to the Work Health Authority making enquiries and exchanging information with WHS regulators in other States, Territories or the Commonwealth regarding any matter relevant to this application.	
Applicant name:	
Applicant signature:	Date:

Checklist

Application is complete and signed	<input type="checkbox"/>
Prescribed application fee (see licensing fees and charges page)	<input type="checkbox"/>
A legible copy of photo ID i.e.: passport, drivers licence, 18+ card	<input type="checkbox"/>

Privacy statement

The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to Territory Business Centre and NT WorkSafe and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so, or you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the Office of the Information Commissioner NT.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below.

Darwin	Darwin Corporate Park, Building 3, 631 Stuart Highway Berrimah NT.
Katherine	Big Rivers Government Centre - 5 First Street
Alice Springs	Ground floor, The Green Well building, 50 Bath Street.
Tennant Creek	Barkly Business Hub, 63 Haddock Street
Phone: 1800 193 111	Email: territorybusinesscentre@nt.gov.au
Postal: GPO Box 9800, Darwin, NT 0801	

Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.